

Louviers Water and Sanitation District
 Regular Board Meeting Minutes
 Held Tuesday, May 17, 2022, 6:30pm, via Zoom Call

Attendance

Board Members:
 Matthew Collitt, President
 Nick Pepping, Member
 Andy Dunn, Member, arrived at 6:41 p.m.
 Jake Kennedy, Member
 Beca Connet, Treasurer

Also in attendance:
 Peter Kline, Circuit Rider of Colorado
 Sarah Shepherd, Circuit Rider of Colorado
 Tim Flynn, Collins Cockrel & Cole
 Brock Smethills, Dominion Water and Sanitation Board of Directors
 Max Haynes, Senator Hickenlooper’s Cabinet
 Neil Schilling, Schilling and Company
 Ron Beane, Resident
 Josh Baile, Dominion Water and Sanitation District
 Will Parker, Semocor
 Michael Gerstner, TST Infrastructure

Agenda Item	The Board of Directors of the Louviers Water and Sanitation District held a meeting at 6:30 pm on Tuesday, May 17, 2022, in person and via Zoom.
Call to order/agenda	The meeting was called to order at 6:35 pm.
Updates	<p><u>Consider appointment of Nick Pepping III:</u> Upon a motion by Director Collitt, with a second by Director Connet, the Board voted 3-0 to appoint Nick Pepping III to the Board vacancy. The Oath will be filed once Nick has executed the Oath.</p> <p><u>Dominion/Range update:</u> Director Collitt provided an update from the meetings that District representatives attended meetings jointly with Commissioner Teal, and representatives from members of Castle Rock Water, Dominion Water and Sanitation, and others. Discussion followed regarding the draft document outlining water and wastewater option for the project moving forward. The Board would like management to add detail to its response regarding the information needed by the District in order to continue moving forward, a direct request for funding, all members of the proposals to provide input, and to assess value of water/phosphorous from Louviers as well as water rates for retail and wholesale provider.</p> <p><u>Update for the USDA Loan Closing:</u> Tim Flynn inquired about the USDA loan closing timing. The work to prepare the bid documents will make the schedule tight in selecting a contractor before the deadline.</p>

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Private service line leak repair:

The Board discussed the service line. Director Connet detailed that the Rules and Regulations describe the policy for the repair work to be paid by the property owner. Discussion followed regarding precedent for replacing the lateral lines in the future for water and wastewater lines. There are a number of issues with the aged system and what entity or owner is responsible for such work now and moving forward. The work was for the benefit of the community, because without paying for service lines there would have been a need to install new sewer lines that would not connect to all residents. The District will request that the bill be reduced and the amount that is reasonable to split between the District or the homeowner.

Discussion followed regarding the Rules and Regulations adoption date. District management will look into removing the draft watermark from the Rules and Regulations. Will Parker recommended that the Board review the Rules and Regulations at the next board meeting with recommendations from the District's consultants. Discussion followed regarding removing specific rates from the Rules and Regulations and refer to the rates and fees as exhibits to the document. Ron Beane noted that it would be helpful to clarify tap fees to address the fire house issue where 2 homes on single tap.

The Board will likely need to hold a special meeting in July in order to consider the approval of the 2021 Audit and to consider the selection of a contractor to perform sewer repair work per the USDA loan/grant and Small Community Wastewater grant project.

Operations report from Will Parker:

Mr. Parker presented the operations report to the Board. A heater stopped working at the south building. The sprinkler head was replaced. Leak detection could be something to consider adding in the future. The board thanked Mr. Parker for his report.

Consider disbursements for approval

The Board reviewed the disbursements totaling \$37,992.19 for the month of May. Upon motion by Director Connet and seconded by Director Collitt, the Board voted 4-0 to approve the May disbursements, as presented.

Discussion followed regarding the service agreement from Tech Electronics regarding the existing monitoring equipment. The solution will likely be to set up a landline via Century Link and landline services that call to a callout service tree. Will Parker will help set up the call tree servicer and Beca will assist in setting up the landline service at 7950 Louviere Blvd and 7938 Louviere Boulevard.

Management will contact Tech to give them notice to pick up their equipment after the landlines are set up.

Mr. Schilling presented the May financials to the Board. One customer is behind on payments. The Board directed contractors to provide notice of shutoff on the door of account #167 with a 28-day shutoff notice. Contact information for the District

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	<p>accountant and management will be provided so the payment and inquiries can be addressed.</p> <p><u>Grant Updates</u></p> <p>Ms. Shepherd and Mr. Gerstner provided updates to the Board on all active grants. The Bureau of Reclamation grant was not available in time for the due date of the grant for the meter and billing software. The CWCB grant will be applied for in July with the same scope.</p> <p>The Board thanked Max for attending the meeting on behalf of Senator Hickenlooper’s office. Further information will be provided to him, regarding the project budget and scope needs of the District.</p>
Minutes Review	<p>The Board reviewed the meeting minutes from April 19th, 2022. Upon motion by Director Kennedy and seconded by Director Connet, the Board voted 4-0 to approve the meeting minutes, as presented.</p>
Adjournment	<p>The meeting was adjourned by acclamation at 7:56 pm.</p>