

Louviers Water and Sanitation District
 Regular Board Meeting Minutes
 Held Tuesday, March 9, 2021, 6:30pm, via Zoom Call

Attendance

Board Members:
 Matthew Collitt, President
 Nick Pepping
 Andy Dunn
 Jake Kennedy
 Beca Connet, Treasurer

Also in attendance:
 Lindsey Reese, Circuit Rider of Colorado
 Sarah Shepherd, Circuit Rider of Colorado
 Larry Moore, District Consultant
 Michael Gerstner, TST Infrastructure
 Neil Schilling, Schilling and Company Inc.
 Keith Bilbrey, Community Member
 Veronica Ruiz, Community Member
 Gretchen Farrell, Community Member
 Ronald Beane, Community Member
 Will Parker, Semocor

Agenda Item	The Board of Directors of the Louviers Water and Sanitation District held a meeting at 6:30 pm on Tuesday, March 9, 2021, via Zoom, due to ongoing health occupancy guidelines.
Call to order/agenda	The meeting was called to order at 6:34 pm.
Updates	<p><u>Inclusion and tap fee discussion</u> Tim Flynn reviewed the process to ensure the property can be served. Once the property can be served by the District’s facilities. The landowner’s would file a petition with the District and the District would set a public hearing for the petition. The Board would hold hearing and then adopt a resolution to include the property within the District.</p> <p>Michael Gerstner reviewed the inclusion to connect the sewer process with the Board. Discussion followed. Connection and tap fees were discussed. Discussion followed.</p> <p>Upon motion by Director, Connet and seconded by Director Collitt, the Board voted 5-0 to direct legal counsel to begin the process to include 8131 lot on Triangle Drive into the District.</p>

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Range referral response discussion

Larry Moore provided an update to the Board. He has been working with Director Collitt and others to develop support for the project. The Board reviewed the draft Range Planned Development Louviere Response Letter.

Upon motion by Director Collitt and seconded by Director Kennedy, the Board voted 5-0 to approve and sign the Range Planned Development Louviere Response Letter and submit to Douglas County with the two revisions, as discussed.

Financials

Director Connet reviewed the March disbursements with the Board.

Upon motion by Director Connet and seconded by Director Collitt, the Board voted 5-0 to approve the March disbursements in the amount of \$11,831.85.

Mr. Schilling presented the financials with the Board.

Grant wastewater filing

The CDPHE community grants will be filed tomorrow. The Board will also review the Community Development Block Grant process so the District could pursue this grant next year. This is due to the short time frame this year, so will not be pursued.

USDA Loan

There is currently not an update and hope to receive one by the end of this week.

Seed installation bids

The Board reviewed the Douglas County form for scope of work for the application site. The first phase will begin after the weather gets better. The Board reviewed the two bids for seed application. Upon motion by Director Kennedy and seconded by Director Collitt, the Board voted 5-0 to approve the Pase Contractors proposal.

Citizen request for Brannan site proposal

Gretchen Farrell is here on behalf of the Front Range Conservation non-profit organization, which opposed the anticipated asphalt facility application referral that the District may expect to see in the coming weeks. Front Range Conservation opposes the plan and would like for the District to consider opposing the proposed plan as well.

Operations report

Will Parker presented the water report with the Board. Mr. Parker asked if the Board was opposed to adding meters to the hydrants to keep track of water use. Discussion followed. A chlorine injector was ordered. Yesterday there was a fuse failure at one of the plants. Will ordered an extra fuse to have as back up. Will received a bid for filling the mud hole at one of the plants for about \$1,000. Upon motion by Director Connet and seconded by Director Collitt, the Board voted 5-0 to proceed with filling the mud hole and adding the water meters to hydrants.

Other updates

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	<p>The Rural Water Authority Board (RWADC) is having their election and the seat from Louviers is open to appoint to serve on the Authority Board. The Authority represents the entire County for well owners and well providers. Discussion followed. Director Kennedy and Director Pepping might be interested in joining the Board. The Board appointed Directed Kennedy to the RWADC board by acclamation.</p> <p>The transition for paper filing from the storage unit to being stored at the Circuit Rider office, and scanning all appropriate documents to Dropbox. The Board reviewed the records management resolution.</p> <p>Diana Miller had passed some records to Will Parker. She had some historical information and it was discussed sharing with the historical society in town.</p> <p>Upon motion by Director Collitt and seconded by Director Connet, the Board voted 5-0 to approve the records management resolution and to close the storage unit to consolidate storage at the District Management Offices.</p>
Minutes Review	<p>Upon motion by Director Collitt and seconded by Director Kennedy, the Board voted 5-0 to approve the February 9, 2021 meeting minutes.</p> <p>Upon motion by Director Pepping and seconded by Director Collitt, the Board voted 5-0 to approve the February 25, 2021 meeting minutes.</p>
Adjournment	<p>The Board adjourned the meeting at 8:22 pm by acclamation.</p>