

**Louviers Water and Sanitation District
Board Meeting Notes
November 10, 2020, 6:30pm, via Zoom Call**

Attendance

Board Members:

Matthew Collitt, President
Nick Pepping
Jake Kennedy
Andy Dunn
Beca Connet

Also in attendance:

Lindsey Reese, Circuit Rider of Colorado
Sarah Shepherd, Circuit Rider of Colorado
Tim Flynn, Collins Cockrel and Cole
Neil Schilling, Schilling and Company
Will Parker, Semocor
Courtney Hemenway, Hemenway Groundwater Engineering, Inc.
Michael Gerstner, TST Infrastructure, LLC
Ronald Beane, District Resident
Kyle Thomas, D.A. Davidson
Shelly Schofield, District Resident

Call to order/agenda	Call to order 6:34 p.m.
Updates	<p><u>USDA Loan</u> There is no update on the loan schedule, as the election has delayed the schedule.</p> <p>Upon motion by Director Collitt and seconded by Director Connect, the Board voted 5-0 to sign the letter of approval as drafted by Tim Flynn.</p> <p><u>New well proposal</u> Courtney Hemenway presented the updated proposal for designing and overseeing construction of a new well. Discussion followed.</p> <p><u>Public financing options</u> Kyle Thomas of D.A. Davidson presented potential public financing options to the Board. D.A. Davidson specialized in working with Special District's on financing options in Colorado. Mr. Thomas provided examples of similar projects that D.A. Davidson has orchestrated. The debt authorization process was reviewed with the Board.</p> <p><u>Tech electronic proposals</u> The Board reviewed two Tech Electronic Proposals to provide cellular notification at both well building sites. Discussion followed. Upon motion by Director Collitt and seconded by Director Connect, the Board voted 5-0 to</p>

**Louviers Water and Sanitation District
Board Meeting Notes
November 10, 2020, 6:30pm, via Zoom Call**

	<p>enter a service agreement with Tech Electronics for a five-year contract at \$9,030 total.</p>
<p>Financials</p>	<p>Director Connet reviewed the November claims with the Board. Upon motion by Director Connet, and seconded by Director Collitt, the Board voted 5-0 to approve the November claims totaling \$19,323.20.</p> <p>The Board reviewed the October financial statements presented by Mr. Schilling. Potential rate increases and the preliminary 2021 draft budget were reviewed. Discussion followed. The Board discussed different rate increase percentages. They believed the best option for 2021 would be to increase 7% on the base rates, increase 7% on the first three tiered rates, and increase 10% on the top tiered rate.</p> <p>Mr. Schilling reviewed the Gallagher changes due to the election. The removal of the Gallagher amendment is not going to impact Louviers significantly.</p> <p>Mr. Schilling presented an option to replace physical checks for payment of district invoices “Bill.com.”</p>
	<p>Mr. Gerstner presented the final draft of the Master Plan with the Board, including the updates made to the infrastructure map. The Board accepted the Master Plan by acclamation and thanked TST’s team for their hard work on the document.</p> <p>The Board reviewed the proposal from Larry Moore to assist the Board in spearheading a regional water and sanitation solution. Upon motion by Director Connet and seconded by Director Collitt, the Board voted 5-0 to approve the contract with Larry Moore, as drafted.</p> <p>The Board discussed setting up unique email accounts for Board members. Mr. Schilling purchased a domain name and Ms. Reese will set up email accounts for each member to utilize during their time on the board.</p> <p>Will Parker presented the operator report and water test results. Mr. Parker suggested testing another sample. Mr. Parker presented the operator 2021 contract with no increase to fees.</p> <p>Ms. Shepherd presented the 2021 management contract renewal. After review of hours, Circuit Rider would like to propose increasing the contract to \$1,200 per month.</p>
<p>Minutes Review</p>	<p>Tabled approval of the October meeting minutes until the December 8 meeting.</p>

**Louviers Water and Sanitation District
Board Meeting Notes
November 10, 2020, 6:30pm, via Zoom Call**

Adjournment	Upon acclamation the Board adjourned at 9:00pm.
--------------------	---
