

Louviers Water and Sanitation District
 Regular Board Meeting Minutes
 Held Tuesday, September 20, 2022, 6:30pm, at via Zoom Call

Attendance Board Members:
 Matthew Collitt, President
 Nick Pepping, Member
 Andy Dunn, Member
 Jake Kennedy, Member
 Beca Connet, Treasurer

Also in attendance:
 Sarah Shepherd, Circuit Rider of Colorado
 Peter Kline, Circuit Rider of Colorado
 Tim Flynn, Collins Cockrel & Cole
 Neil Schilling, Schilling and Company
 Michael Gerstner, TST Infrastructure
 Will Parker, Semocor

Agenda Item	The Board of Directors of the Louviers Water and Sanitation District held a meeting at 6:30pm on Tuesday, August 16, 2022, in person and via Zoom.
Call to order/agenda	The meeting was called to order at 6:35 pm.
Updates	<p><u>ARPA Waste Water Discussion</u> Sarah Shepherd provided an update on the USDA project. The District is presently in the execution phase of the contracts. Contracts are out to be signed and executed and work will proceed soon.</p> <p>Ms. Shepherd lead a discussion regarding a meeting with the Douglas County Commissioners. A breakdown of the funding request includes three requests for a total of approximately \$30 million. The three phases included the (1) Well Head Treatment phase, (2) Water Line Emergency Connection phase, and (3) the Regional Waste Water Facility phase. The district has support from Castle Rock Water, Dominion Water, Range Water and Core. There will be a need for an Intergovernmental Agreement. Louviers Water and Sanitation District is willing to consider non-financial assistance to confirm their commitment to the project.</p> <p>Ms. Shepherd provided a slide presentation that was given to the Douglas County Commissioners. There is a follow-up meeting with the county on Monday, September 26th, 2022.</p> <p><u>Operator's Report</u> Will Parker provided an update on the Fire Alarm Panel and recommended the proposal to have Tech Electronics hook up the landline as a backup to the cellular connection. This should resolve the false alarm calls the district is receiving.</p> <p>District has switch suppliers of Chlorine.</p>

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	<p>New meters are still being installed. The district is experiencing much lower loss numbers.</p> <p>Mr. Parker and Michael Gerstner provided an explanation regarding the Total Dissolved Solids violation and the status of the four (4) wastewater wells. The two (2) upstream wells are now dry due to erosion and animal holes at the application site.</p> <p><u>Audit Report</u> Neil Schilling presented the 2021 audited financial statements. Discussion followed regarding fund balance, revenue and major expenses. It was determined that the audit was fairly presented. Director Connet made a motion to accept the audit as presented, seconded by Director Nick Pepping, which was unanimously carried. Mr. Schilling will see to it that the Audit is duly submitted to the State.</p> <p><u>Disbursements for approval</u> Neil Schilling presented the Disbursement list for review. The Board reviewed and discussed the September disbursements. Following discussion, the board moved to approve a proposal from Tech Electronics to connect the landline as a secondary/backline line to the cellular connection. The total of the proposal is \$600. This work should solve the issue with false alarms on the system. Will Parker expressed confidence in this solution and following a motion from Director Collitt, seconded by Director Pepping, the board voted unanimously to accept the proposal. The board agreed to pay all outstanding invoices to Tech Electronics, omitting all late fees and interest as agreed to by Tech Electronics.</p> <p>Neil Schilling updated the Disbursements list to include the outstanding invoices and the \$600 proposal to Tech Electronics. The update total for disbursements is \$23,442.40. Upon motion by Director Connet and seconded by Director Kennedy the Board voted 5-0 to approve the September disbursements, as presented.</p> <p>Neil Schilling presented the Cash Position Report. Discussion followed regarding cash management and outstanding Accounts Receivable. The Board unanimously approved certifying Acct #167.</p> <p>Discussion followed regarding the need to consider updating/increasing Tap Fees and Hook-up fees.</p>
Minutes Review	<p>The Board reviewed the meeting minutes from August 16, 2022. Upon motion by Director Collitt and seconded by Director Connet, the Board voted 5-0 to approve the meeting minutes, as presented.</p>
Adjournment	<p>The meeting was adjourned by acclamation at 8:05 pm.</p>