



Louviers Water and Sanitation District
Special Board Meeting Minutes
 Held Tuesday, October 24, 2023, at 6:30pm

Attendance Board Members:
 Matthew Collitt, President
 Nick Pepping, Member
 Jake Kennedy, Member
 Beca Connet, Treasurer

Absent: Andy Dunn, Member, whose absence was excused

Also in attendance:
 Michael Gerstner, TST Infrastructure
 Jeff Erb, Erb Law (via Zoom)
 Neil Schilling, Schilling & Associates
 Peter Kline, Circuit Rider of Colorado
 Sarah Shepherd, Circuit Rider of Colorado
 Mark Marlowe, Castle Rock Water

Public Attendees:
 No Public Attendance

Agenda Item	The Board of Directors of the Louviers Water and Sanitation District held a special meeting at 6:30pm on Tuesday, October 24, 2023.
Call to order/agenda	The meeting was called to order at 6:34pm by Director Collitt.
Public Comment Updates	Mark Marlow, Director of Castle Rock Water, introduced himself and provided his background and a summary of services that Castle Rock Water are pursuing. He also discussed the takeover of Bell Mountain Ranch, contracts, engineering of the treatment plant. Discussion followed.
Legal Matters	<p>Jeff Erb provided an update on his meeting with Blair Dickhoner, and revisions to the IGA. Discussion followed.</p> <p>Michael Gerstner provided an update on paperwork from JBS and the close out of the USDA project. Discussion followed.</p> <p>Sarah Shepherd provided an update on the Meters Replacement survey. Darren could use some assistance. Will Parker indicated that he could assist. Discussion followed. The Board directed Will Parker and his team at Semocor to assist Darren in the meter inventory.</p>

<p>Engineer's Update</p>	<p>Ms. Shepherd also updated the board on the Castle Rock IGA.</p> <p>Michael Gerstner indicated that plans were still under review by the State. TST is close to sending out the building design for proposals. Discussion followed.</p> <p>Director Collitt indicated that fire hydrant inspections were conducted last month.</p> <p>Other Grant updates</p> <ul style="list-style-type: none"> ○ Will Parker is wanting the District to pursue a water quality grant. TST and Management will coordinate to submit this application as well as the lead testing grant to meet future infrastructure requirements.
<p>Open Items & New Business</p>	<p>Operations: Operators Report The Board review the operator's report with no questions.</p> <p>Financial Report/Consider disbursements for approval</p> <p>Neil Schilling presented the Financial Statements for the period ending September 30, 2023. Discussion followed. Mr. Schilling discussed the disbursements list. The list totaled \$39,930.59. Discussion followed. Director Connet made a motion to approve the Claims List, as presented. Director Collit seconded. The motion was approved 4-0.</p> <p>Further discussion covered budget timing and process. Discussion included updates due to Proposition HH, and increases in assessed values.</p> <p>Mr. Schilling also provide an update on delinquent accounts, specifically #167. He recommends certification of the account. Director Connet made a motion to approve Resolution 2023-10-10-1, Resolution to Certification, seconded by Director Kennedy. The motion was approved 4-0. The amount of the past due account is \$1,983.91, plus \$100 fee, the total of the certification is \$2,083.91.</p>



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	<p>Other Matters Ms. Shepherd provided an update on the state SIPA website and the possible transition to Streamline to meet and manage ADA compliance requirements. Discussion followed.</p>
<p>Minutes Review</p>	<p>The Board reviewed the meeting minutes from September 24, 2023. Upon motion by Director Kennedy, seconded by Director Connet, the Board voted 4-0 to approve the meeting minutes, as presented.</p>
<p>Adjournment</p>	<p>The meeting was adjourned by acclamation at 8:10 pm.</p> <p>The next regular meeting, which is the hearing for the 2024 budget, is scheduled for November 14, 2023 at 6:30 pm.</p>