



Louviers Water and Sanitation District
Special Board Meeting Minutes
 Held Tuesday, June 13, 2023, at 6:30pm

Attendance Board Members:
 Matthew Collitt, President
 Nick Pepping, Member
 Jake Kennedy, Member
 Beca Connet, Treasurer
 Andy Dunn, Member

Also in attendance:
 Michael Gerstner, TST Infrastructure
 Will Parker, Semocor - via Zoom
 Jeff Erb, Erb Law
 Neil Schilling, Schilling and Co - via Zoom
 Peter Kline, Circuit Rider of Colorado
 Sarah Shepherd, Circuit Rider of Colorado

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| Agenda Item | The Board of Directors of the Louviers Water and Sanitation District held a meeting at 6:30 pm on Tuesday, June 13, 2023. |
| Call to order/agenda | The meeting was called to order at 6:34pm by Director Collitt. |
| Legal Matters | <p>No Public Comment.</p> <p>Range update – None provided at this time.</p> <p>Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators regarding potential renewable water and wastewater services for the district (Section 24-6-402(4)(e), C.R.S.) No Executive session was held.</p> <p>Engineer’s Update</p> <p>USDA Project Michael Gerstner provided the update. All service lines have been installed. Asphalt restoration due to begin June 15th. Landscape restoration has begun but experiencing delays due to weather.</p> |

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| <p>Public Comment Updates</p> | <p>Deck repair for one homeowner was discussed. Homeowner requested the District install a new Trex deck. Discussion followed. The Board directed District Management and Counsel to communicate with the homeowner that the deck was restored to original condition and that requirement was met and that no further action will be taken at this time.</p> <p>Federally Directed Spending No update at this time.</p> <p>ARPA Announcement Mr. Gerstner provided the Board an update. TST would like to move forward with pre-procurement contract on treatment system and new building. Lead times on materials and equipment are now 9 months and growing. Install is scheduled for March/April 2024. He provided an overview of the site plan and other matters to attend to in installation of the new building, including the need to relocate power at site. Discussion followed.</p> <p>Ms. Shepherd provided an update on wastewater discussions. Dominion Water did not provide IGA by the meeting, but will provide this for a future discussion. Discussion regarding value of phosphorus and the need to contract with a special counsel regarding water and wastewater negotiations. Mr. Erb will contact water law attorneys to present for review at the next meeting. Discussion followed.</p> <p>USDA and Small Community WW Project Update No further update at this time.</p> <p>Other Grant updates</p> <ul style="list-style-type: none"> ○ SRF Pre-qualification update – No new information at this date. ○ Colorado Water Conservation Board (CWCB) grant <p>Ms. Shepherd provided an update regarding the meter replacement process. Discussion followed. Ms. Shepherd also indicated that the Radium notice will be sent next week. Mr. Schilling provided an update on software fee. Discussion followed. Director Collitt made a motion to approve fee for current year and send termination letter to Harris regarding software for billing. Director Connet seconded, and the motion passed 5-0.</p> |
| <p>New Business and Open Items</p> | <p>Operations: Operators Report Mr. Parker of Semocor gave the Board an update of the status of operations. The replacement pump has been installed and is functioning as of Monday (June 15, 2023). The chlorine analyzer is installed and operational in the North Building. Discussion followed.</p> |

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| | <p>An invoice may be forthcoming from Tech Electronics for a piece of equipment (resistor). Discussion followed regarding whether the equipment should have been installed originally and has already been paid for. Mr. Parker will wait to see actual invoice before taking any further action.</p> <p>Financial Report/Consider disbursements for approval Mr. Schilling provided an update on the financial package. The ARPA startup draw request from Douglas County and Draw request #4 for CDHPE/USDA projects were discussed. Financial reports were presented. Discussion followed. The Board reviewed the disbursements for the month of June 2023. Discussion followed. Director Connet made a motion to pay claims as presented and accept the financial reports as presented. The motion was seconded by Director Collitt, and approved 5-0.</p> <p>Other Matters</p> <ul style="list-style-type: none"> ○ No other matters presented. |
| <p>Minutes Review</p> | <p>The Board reviewed the meeting minutes from May 9, 2023. Upon motion by Director Collitt, seconded by Director Connet, the Board voted 5-0 to approve the meeting minutes, as presented.</p> |
| <p>Adjournment</p> | <p>The meeting was adjourned by acclamation at 7:49 pm.</p> <p>The next special meeting is scheduled for August 8, 2023 at 6:30 pm.</p> |