



Louviers Water and Sanitation District
Special Board Meeting Minutes
Held Tuesday, April 11, 2023, at 6:30pm

Attendance Board Members:
 Matthew Collitt, President
 Nick Pepping, Member
 Jake Kennedy, Member
 Beca Connet, Treasurer
 Andy Dunn, Member

Also in attendance:
 Michael Gerstner, TST Infrastructure
 Will Parker, Semocor - via Zoom
 Jeff Erb, Erb Law
 Neil Schilling, Schilling and Co - via Zoom
 Peter Kline, Circuit Rider of Colorado
 Sarah Shepherd, Circuit Rider of Colorado
 Gretchen Farrell, Resident

Agenda Item	The Board of Directors of the Louviers Water and Sanitation District held a meeting at 6:30 pm on Tuesday, April 11, 2023.
Call to order/agenda	The meeting was called to order at 6:35pm by Director Collitt.
Updates	<p>ARPA Announcement Sarah Shepherd gave the Board a brief update. Discussion followed.</p> <p>Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators regarding potential renewable water and wastewater services for the district (Section 24-6-402(4)(e), C.R.S.) No Executive session was held.</p> <p>USDA and Small Community WW Project Update Sarah Shepherd and Michael Gerstner gave the Board an update. Discussion followed. Project reached Substantial Completion in April. No further update at this time.</p> <p>Other Grant updates</p> <ul style="list-style-type: none"> ○ SRF Pre-qualification update – No new information at this date. ○ Colorado Water Conservation Board (CWCB) grant ○ Federally Directed Spending

	<p>Sarah Shepherd provided the Board an update regarding the CWCB grant and the new meters to ensure a smooth transition for residents. There has been no new progress due to personnel changes.</p> <p>Ms. Shepherd also indicated that the Federal Direct Spending proposal of \$3.4 million was advancing through Senator Bennet’s office, but that this is a slow process.</p> <p>Ms. Shepherd and Mr. Gerstner provided information on a request to CDPHE. She has presented a request for an additional month to present the plan. Mr. Gerstner update delivery times. Discussion followed. Director Collitt made a motion to approve “Letter to Extend.” Director Connet seconded, and the motion was approved 5-0.</p>
<p>New Business and Open Items</p>	<p>Discussion regarding ARPA funding IGA process with Douglas County State Water (in conjunction with ARPA) Sarah Shepherd provided an update. Approval has been granted. This is now an official project and cost can be incurred.</p> <p>USDA Project Michael Gerstner provided the update. Substantial completion. JBS was granted authorization to locate 10 of the 24 lines. Discussion followed.</p> <p>Operations: Operators Report Will Parker, at Semocor gave the Board an update of the status of operations. New pump is scheduled to deliver soon. Then annual jetting was completed. A system flush was done due to a line break. The chlorine injector pump has been replaced. Discussion followed. The Board reviewed the Advance Mechanical Proposal for a pump. A detailed report was provided in the board packet. Discussion followed.</p> <p>Financial Report/Consider disbursements for approval Neil Schilling provided an update on the financial package. Financial reports were presented. Discussion followed. The Board reviewed the disbursements for the month of April 2023.</p> <p>Upon motion by Director Connet and seconded by Director Dunn, the Board voted 5-0 to ratify the April disbursements, as presented.</p> <p>Neil Schilling discussion account #134, a monthly payee, who is requesting a waiver of late fees on the account. Discussion followed. Director Kennedy makes a motion to authorize a waiver of 50% of the late fee on account #134. Seconded by Director Connet.</p>

	<p>Resolution: Increase and Set Water and Sewer Rates</p> <p>Elections Report The election has been cancelled. Oaths for elected Directors will take place at the May Board meeting.</p> <p>Other Matters</p> <ul style="list-style-type: none"> • A member of the community, Gretchen Farrell, presented comments and expressed thanks regarding the work of the Board on behalf of the community. <ul style="list-style-type: none"> ○ Looking forward to clean drinking water by September 2024. ○ Wished to encourage more communication with the community. Discussion followed with comments from the board and Ms. Shepherd. ○ Reminder that there are only three weeks to respond to the proposed asphalt plant referral. Discussion followed. ○ Proposed the possibility of some community events Discussion followed.
<p>Minutes Review</p>	<p>The Board reviewed the meeting minutes from March 14, 2023. Upon motion by Director Collitt and seconded by Director Pepping, the Board voted 5-0 to approve the meeting minutes, as presented.</p>
<p>Adjournment</p>	<p>The meeting was adjourned by acclamation at 7:35 pm.</p> <p>The next regular meeting is scheduled for May 9, 2023 at 6:30 pm.</p>