



Louviers Water and Sanitation District
 Regular Board Meeting Minutes
 Held Tuesday, March 14, 2023, at 6:30pm

Attendance Board Members:
 Matthew Collitt, President
 Nick Pepping, Member
 Jake Kennedy, Member
 Beca Connet, Treasurer

Absent: Andy Dunn, Member

Also in attendance:
 Michael Gerstner, TST Infrastructure
 Will Parker, Semocor - via Zoom
 Jeff Erb, Erb Law
 Neil Schilling, Schilling and Co - via Zoom
 Peter Kline, Circuit Rider of Colorado
 Sarah Shepherd, Circuit Rider of Colorado

Agenda Item	The Board of Directors of the Louviers Water and Sanitation District held a meeting at 6:30 pm on Tuesday, March 14, 2023.
Call to order/agenda	The meeting was called to order at 6:33pm by Director Collitt.
Updates	<p>Range development update Sarah Shepherd gave the Board a brief update. Discussion followed.</p> <p>Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators regarding potential renewable water and wastewater services for the district (Section 24-6-402(4)(e), C.R.S.) No Executive session was held.</p> <p>USDA and Small Community WW Project Update Sarah Shepherd and Michael Gerstner gave the Board an update. Discussion followed. Project reached Substantial Completion this week.</p> <p>Other Grant updates</p> <ul style="list-style-type: none"> ○ SRF Pre-qualification update – No new information at this date. ○ Colorado Water Conservation Board (CWCB) grant <p>Sarah Shepherd gave the Board an update regarding new meters to ensure a smooth transition for residents. Discussion followed.</p>

**New Business
and Open
Items**

Discussion regarding ARPA funding IGA process with Douglas County State Water (in conjunction with ARPA)

Sarah Shepherd gave the Board an update. District is waiting for Legal counsel to review and provide comments. Director Collett also provided a brief description of the current lift station options. Discussion followed. Michael Gerstner discussed the need to start incurring cost on the project. The District had received confirmation in the form of an email that it was okay to start incurring costs.

USDA Project

Director Connet presented a motion was presented to approve a change order (CO #01) transferring some funds from Phase 1 to Phase 0. The motion was seconded by Director Collitt and approve 4-0.

Legal: Attorneys Report

Jeff Erb was in attendance. He introduced himself to the members, provided a brief background and answered questions from the Board. Director Collitt made a motion to engage Jeff Erb for legal services. Motion was seconded by Director Kennedy. Motion passed 4-0. Discussion followed on transition to new legal counsel.

Operations: Operators Report

Will Parker, at Semocor gave the Board an update of the status of operations. The chlorine injector pump has been replaced. Discussion followed. The Board reviewed the Advance Mechanical Proposal for a pump. Discussion followed.

A motion was presented by Director Connet, to accept the Advance Mechanical proposal. Director Collitt seconded, and the motion passed 4-0.

The LSD/GSI services proposal was reviewed. Discussion followed. A motion to accept the proposal was presented by Director Collitt and seconded by Director Connet. Motion passed 4-0.

Consider disbursements for approval

Neil Schilling provided an update on the financial package. Discussion followed. The Board reviewed the disbursements totaling \$19,650.43 for the month of February 2023.

Upon motion by Director Connet and seconded by Director Collitt, the Board voted 4-0 to ratify the February disbursements, as presented.

	<p>The Board reviewed the disbursements totaling \$21,766.73 for the period of March 2023. Discussion followed.</p> <p>Upon motion by Director Connet and seconded by Director Collitt, the Board voted 4-0 to approve the payments, excluding a Semocor invoice on the injector pump. Ms. Shepherd to inquire regarding 20% markup on the equipment. If a reasonable explanation of the expense is provided the invoice may be paid.</p> <p>Resolution: Increase and Set Water and Sewer Rates Ms. Shepherd provided an update of the changes to the language in the Rule and regulations. Changes consisted of clarifying language. Discussion followed. Upon motion by Director Collitt and seconded by Director Pepping, the Board voted 4-0 to approve.</p> <p>Elections Report The election has been cancelled. Oaths for elected Directors will take place at the May Board meeting.</p> <p>Other Matters Board approved changes to the Board Meeting schedule. New schedule is as follows:</p> <ul style="list-style-type: none"> • April 11th • May 9th • June 13th • August 8th • September 12th • October 10th • November 14th
<p>Minutes Review</p>	<p>The Board reviewed the meeting minutes from January 17, 2023. Upon motion by Director Collitt and seconded by Director Connet, the Board voted 4-0 to approve the meeting minutes, as presented.</p>
<p>Adjournment</p>	<p>The meeting was adjourned by acclamation at 7:55 pm.</p> <p>The next regular meeting is scheduled for April 11, 2023 at 6:30 pm.</p>