



**Louviers Water and Sanitation District**  
 Regular Board Meeting Minutes Held Tuesday,  
 October 25, 2022, at 6:30pm, in person and via Zoom

**Attendance**      Board Members:  
 Matthew Collitt, President  
 Nick Pepping, Member  
 Andy Dunn, Member  
 Jake Kennedy, Member  
 Beca Connet, Treasurer

Also in attendance:  
 Dani Chambers, Resident  
 Gretchen Farrell, Resident  
 Eric Farrell, Resident  
 Aaron Brooks, Resident  
 Valerie, Resident, via Zoom  
 Tim Flynn, Collins Cockrel & Cole, via Zoom  
 Will Parker, Semocor, via Zoom  
 Michael Gerstner, TST Infrastructure  
 Sujata Trehan, Circuit Rider of Colorado  
 Sarah Shepherd, Circuit Rider of Colorado

<b>Agenda Item</b>	<b>Notes</b> The Board of Directors of the Louviers Water and Sanitation District held a meeting at 6:30 pm on Tuesday, October 25, 2022, in person and via Zoom.
<b>Call to order/agenda</b>	The meeting was declared open at 6:32pm.
<b>Updates</b>	<p><b>Range development update</b>          Director Collitt, Sarah Shepherd, and Michael Gerstner gave the Board an update. Discussion followed.</p> <p><b>Board discussion regional water and wastewater facility ARPA proposals, Congressionally Directed Spending, and possible water treatment, wholesale/retail water connections</b></p> <p>Director Collitt, Sarah Shepherd, and Michael Gerstner gave the Board an update. Discussion followed.</p> <p><b>USDA and Small Community WW Grant Contract Update</b>          Michael Gerstner gave the Board an update. Documents have been signed and are with legal counsel for review at this time. Discussion followed.</p>



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**New Business  
and Open Items**

**Discussion regarding ARPA funding IGA process with Douglas County**  
IGA will be forthcoming once provided by the County.

**Budget discussion for the period ending December 31, 2023**

Sarah Shepherd presented the DRAFT 2023 Budget prepared by Neil Schilling. Discussion followed. The Board agreed with the recommended 5% rate increase for most water and sewer fees, except for water usage rates for usages in excess of 20,000 gallons, and construction/bulk water, which have been budgeted with a 10% increase.

**Operations: Operators Report**

Will Parker gave the Board an update on irrigation repairs, which are about 4 weeks out. A couple of meters also need to be replaced.

**Water and Wastewater Organization Membership Discussion**

Sarah Shepherd and Matt Collitt gave the Board an update on this membership option to the Colorado Water Congress Membership. It may be a good option for education, representation at the State level, networking, workshops, and information regarding available Grants. Discussion followed.

The Board agreed to obtain a Regular membership (\$500/year fee) for the District, by acclamation.

**Rules and Regulations Review preparation**

Item moved to a future meeting date.

**Consider disbursements for approval**

The Board reviewed the disbursements totaling \$51,747.93 for the month of October.

Upon motion by Director Connet and seconded by Director Collitt, the Board voted 5-0 to approve the October disbursements, as presented.

Upon motion by Director Collitt and seconded by Director Connet, the Board voted 5-0 to approve Resolution No. 2022-10-1 as presented, regarding account collections certification.

**Financial report**

Sarah Shepherd and Director Connet presented the financial report. Upon motion by Director Collitt and seconded by Director Connet, the Board voted 5-0 to approve the financial report as presented.

**Grant updates**

- **State Water**
- **SRF Pre-qualification update**
- **Colorado Water Conservation Board (CWCB) grant**



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	<p>Discussion held earlier in the meeting.</p> <p><b>Legal Counsel</b> The Board directed Management to obtain proposals for Legal services for the Board to review.</p>
<b>Minutes Review</b>	<p>The Board reviewed the meeting minutes from September 20<sup>th</sup>, 2022. Upon motion by Director Collitt and seconded by Director Pepping, the Board voted 5-0 to approve the meeting minutes, as presented.</p>
<b>Adjournment</b>	<p>The meeting was adjourned by acclamation at 7:35 pm.</p> <p>The next regular meeting, which is the Official Budget Hearing for the 2023 Budget, is scheduled for November 15, 2022 at 6:30 pm.</p>