

Louviers Water and Sanitation District
 Regular Board Meeting Minutes
 Held Tuesday, September 14, 2021, at 6:30pm

Attendance Board Members:
 Matthew Collitt, President
 Nick Pepping, Member
 Andy Dunn, Member
 Jake Kennedy, Member
 Beca Connet, Treasurer

Also in attendance:
 Andres Carrera, Gov Hickenlooper’s office
 Tim Flynn, Collins, Cockrel and Cole via Zoom
 Michael Gerstner, TST Infrastructure via Zoom
 Ron Beane, Resident
 Neil Schilling, Schilling and Company
 Larry Moore, District Consultant via Zoom
 Sujata Trehan, Circuit Rider of Colorado
 Sarah Shepherd, Circuit Rider of Colorado

Agenda Item	Notes: The Board of Directors of the Louviers Water and Sanitation District held a meeting at 6:30 pm on Tuesday, September 14, 2021, in person and via Zoom.
Call to order/agenda	Meeting called to order at 6:38pm by Director Collitt .
Updates	<p>Director Collitt and the Board expressed their sympathies at Wayne Oblanders passing. The Board agreed to send some flowers and a possible Honorarium in recognition of his service, the Board discussed gifting his widow 6 months of free water service at their primary residence, starting in September 2021. Upon motion by Director Collitt the Board agreed by acclamation to the above gift from the District.</p> <p>Range development update: The board discussed the past actions of the Range development with regard to a continuance with the County Board of Commissioners and the service letter from Dominion Water and Sanitation District to serve Louviers in the future, all dependent upon funding, which has not been secured.</p>

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**New Business
and Open
Items:**

New business and open items:

- Review the meeting minutes August 10, 2021

Upon motion by Director Collitt and seconded by Director Connet, the Board voted 5-0 to approve the August 10, 2021 minutes, as presented.

- Consider disbursements for approval

Director Connet presented the August disbursements with the Board.

Upon motion by Director Connet and seconded by Director Collitt, the Board voted 5-0 to approve the August disbursements, as presented.

Upon motion by Director Connet and seconded by Director Dunn, the Board voted 5-0 to approve using Bill.com for check disbursements for the District, moving forward.

- Consider approval of Request for Audited Financial Statements December 31, 2020

Mr. Schilling presented 2020 Audit report.

Upon motion by Director Connet and seconded by Director Collitt, the Board voted 5-0 to approve the 2020 Audit Report, as presented.

- Financial report

Mr. Schilling presented the August financial report to the Board.

- Grant updates, if any

Sarah Shepherd gave the Board an update on the meeting regarding the USDA loan. The Board will meet with them in a few weeks once Allison is back from maternity leave. Discussion followed.

Sarah Shepherd also gave an update on the status of the CDPHE loan. Discussion followed. Michael Gerstner has submitted a \$25,000 grant request.

The Board agreed by acclamation to direct Tim Flynn to review the Grant documents.

Management and Board is pursuing additional funds from the State and DOLA, and Senator Hickenloopers office, as well as the CWCB (Colorado Water Conservation Board) grants. Management and Board to review the upcoming projects and pair them with available dollars, to create a funding

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and repair projects plan, during the Budget meetings that are coming up soon.

Larry Moore and Director Collitt gave an update on their meeting with Dominion. Discussion followed. The Board discussed possibly working with Roxborough Water and Sanitation District as an alternative option if the Dominion connection funding requirement is out of reach for the District. Discussion followed.

- Coronavirus relief fund update, if any

None presented at this meeting.

- Presentation by Andres Carrera

Andres Carrera from Governor Hickenlooper's office presented Colorado's Drinking Water and Wastewater Infrastructure Act of 2021 to the Board. Discussion followed.

- Well update, if any

No update presented at this meeting.

- Application site maintenance plan discussion, tabled from prior meeting (Will Parker/Sarah Shepherd)

Sarah Shepherd discussed the Board creating an Emergency response plan. **Management to research how to send an email blast to residents in emergency or water maintenance situations.** Discussion followed. Will Parker/Semocor will notify management *and* Neil Schilling, management to send communication – possibly via email blast, posting on the District website, etc.

- Meter Reading

The Board discussed commercial water sales and meter reading on the District fire hydrants. Discussion followed.

Upon motion by Director Collitt and seconded by Director Connet the Board voted 5-0 to approve for management to work with Will Parker and Neil Schilling to develop a Commercial Water Sales Policies and Procedures plan and application form for the board to approve at its next meeting. Director Collit will work on securing a meter for the hydrant.

Upon motion by Director Collitt and seconded by Director Connet, the Board voted 5-0 to resume meter reading and meter repair/replacement funding in the 2022 budget.

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	<ul style="list-style-type: none">● <u>Presentation by Ron Beane</u> <p>Ron Beane requested that the Board provide a letter of support for the community to request a grant for an ‘Arbor Day’ project to replace the dead trees in the District. The District would be responsible for watering the new trees in the median. Management will draft a letter for the Board to approve.</p> <p>Upon motion by Director Collitt and seconded by Director Connet, the Board voted 5-0 to approve Ron Beane’s request for the letter of support and in-kind water for the project.</p>
Operations	No report submitted at this meeting.
Public Input	No input provided at this meeting.
Adjournment	Meeting adjourned at 8:10 pm by acclamation.